



Enrollment Procedures

We are so glad that you have chosen Three Springs Preschool for your child's early years. Starting September 6, 2022, classes will meet Monday, Tuesday, Wednesday, and Thursday from 9:00 a.m. until 11:30 a.m.

Monthly tuition is \$235.00 and is due on the first school day of each month.

On the day of registration:

- Complete registration information form
- Complete Student Info Card
- Pay \$75 non-refundable registration fee

At your convenience, before the first day of school, please complete and turn in the following:

- Certificate of Child Health Examination Form
- Parent Volunteer Form
- Photography/Video Taping Permission Waiver Form
- Bathroom Procedure Consent and Release Form

Note:

Please be aware that your child is not permitted to attend class until registration is complete. The first day of school is Tuesday, September 6th, 2022. This summer you will receive a school calendar, a supply list, and other important information about the beginning of school. If you have any questions, please feel free to contact the preschool at (618) 632-6913 or jen@shiloh-umc.org.

Registration Form

Child's Information

Child's full name: _____

Date of birth: _____ Sex: M/F

Child's home address: _____

Parent or Guardian Information

Parent's/Guardian's name: _____

Phone: _____

Parent's/Guardian's address (if different from above):

Parent's/Guardian's occupation and place of employment:

Work phone and/or cellular phone number:

Parent's/Guardian's name: _____

Phone: _____

Parent's/Guardian's address (if different from above):

Parent's/Guardian's occupation and place of employment:

Work phone and/or cellular phone number:

Primary E-mail Address:

Age requirements for class assignment: (subject to change depending on number of students enrolled)

Two-Year Olds (Must be 2 by September 1, 2022)

Three-Year Olds (Must be 3 by September 1, 2022)

Four & Five-Year Olds (Must be 4 by September 1, 2022)

Family Information

Brothers and/or sisters (please indicate ages and whether they live with the child):

Name: _____ Age: _____
Name: _____ Age: _____
Name: _____ Age: _____

Church you attend: _____

Emergency Contacts and Medical Permission

Name of adult who will assume responsibility if parents cannot be located: (At least one contact needs to be local)

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

Family Physician: _____

Phone: _____ Address: _____

Permission to seek medical help

If you and the physician of your choice as indicated above cannot be reached in an emergency, and if, in the judgment of Three Springs staff, immediate medical and/or hospital attention is needed, do you authorize responsible Three Springs staff to send your child (properly accompanied) to an available hospital or physician, being aware that you are responsible for any charges incurred?

Yes _____ No _____ Hospital of Choice _____

Parent's/Guardian's signature: _____ Date: _____

Personal Information

Has your child had any experience in preschool/ group interaction? If so, where and when?

Does your child have any allergies?

What are they?

Do they have an Epi-pen?

Are there symptoms we should note?

Are there any past or current medical issues that we should be made aware of?

Does your child have an IEP or receiving any special services?

Student Information Card

First Name _____ Last Name _____ Birthdate _____

Address _____ City _____ State _____ Zip _____

Parent's Name _____ Parent's Name _____ Home Phone _____

Parent's Cell or Work Phone _____ Parent's Cell or Work Phone _____

Parent's E-Mail Address _____ Parent's E-Mail Address _____

**Allergies or Medical
Concerns:** _____

Emergency Contacts (other than parents)

Name: _____ Phone: _____
Name: _____ Phone: _____

Pick Up Permission

Please list the names (and relationship to child) of anyone who **MAY** pick up your child from preschool.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

***If at any time someone other than the people listed above is picking up your child from preschool, we must receive written notice signed by the parent or guardian**